

## WEDDING EVENT PERMIT INSTRUCTIONS

-Due to the volume of people that come to the Grand Haven State Park and the limited parking available on weekends, Saturday and Sunday wedding use permits will not be issued ON WEEKENDS from July 1st to August 31<sup>st</sup> unless party makes other arrangements for parking OR hold the wedding later in the day. Applications for weekdays and weekends outside of 7/1 to 8/31 will be considered for approval. Alternate weekend locations are the Grand Haven City Beach and NorthShore County Park.

-Fill out the application as completely as possible including number of participants, any tents or awnings you will set up and any other types of activities that will take place during the ceremony. These may be included on a blank sheet of paper if necessary.

-For the location on state land, please describe what area of the park you would like to set up in. Examples would be: Near the pier/lighthouse, in front of the concession stand, south end of the beach, etc. A map of the area is not required. Be sure to include the start/end time of the event keeping mind that the park opens at 8am and closes at 11pm daily. (Seasonal hours may apply.)

-The safety and fire plan are not required for small wedding ceremonies.

-Liability insurance is not required unless otherwise indicated on the event permit.

**FEES:** Unless otherwise indicated, the cost for a wedding ceremony held at this unit is \$125.00 base fee for up to 50 guests and \$25 for each additional 25 people (example 165 guest would be \$125 +\$100). If electric is needed add \$25, if water is needed add \$25, if a larger than 12' X12' tent is needed add \$25.

\$50.00 of this cost is for the application fee and is non-refundable. **This fee must be submitted with the original application.** The remaining fees are for the land use fee and must be paid at least (15) fifth-teen days prior to the event. A permit will not be issued nor will the date be held until the full fee is received. After completing the application, please sign at the bottom and return the application with minimum payment (\$50.00 application fee) to the address below. Any questions regarding the application can be directed to the park at the phone number below. Checks are made out to "State of Michigan".

-Alcohol is prohibited in the park at all times.

-Parking is non-reservable and on a first come first serve basis.

-The location of any tent erected needs prior approval from the unit supervisor.

-Any structures put up on the beach must be removed on the day of the event.

-A Recreation Passport is required for all vehicles entering the park.

-Animals are prohibited on the entire beach and must be leashed in all other areas of the park.

-ADA access to the beach is limited to the sidewalk. A beach wheelchair is available in the day use concession building free of charge. Driver's license required to borrow the chair.

-Please do not throw any type of artificial/living flower petals for the ceremony. These create litter on the beach and could produce invasive plant growth.

Any additional question please contact

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